

(For Website)

CALL FOR APPLICATIONS FOR ASSISTANT TEACHER (B.A., M.A., B.Ed.)

St. Mary Mazzarello Girls' Higher Secondary School, Jowai

Newspaper Advertisement

Applications are invited for the post of Assistant Lecturer for History (Adhoc Post), Qualification: M.A History preferably B. Ed and Assistant Teacher for Hindi (Sanctioned Post), Minimum requirement: B.A. with B.Ed. at Mary Mazzarello Girls' Higher Secondary School, Jowai. Last date for submission of application is 22 January 2021. For details visit school website: (<http://Stmarymazzarellojowai.in>)

Eligibility Criteria & Application Guidelines

Applications are invited from candidates having the following minimum qualifications: -

1. M.A. in History & B.A in Hindi with 55% marks.
2. B.Ed. with 55% marks.
3. The Age as per Meghalaya FR/SR rules 1984.

Essential qualification:

- Consistently good academic record, with at least 55% or equivalent grade in all the board/university examination for candidates from General category. For candidates from SC/ST/OBC, the requirement is 50% or equivalent grade in all the board/university examination.

Desirable qualification:

- Teaching experience of at least 3 years and more in Secondary School.
- Candidate with good computer knowledge.

Guidelines for submission of Application:

1. Applications are to be addressed to *The Principal, St. Mary Mazarello Girls' Higher Secondary School, Jowai.*
2. Applications should be submitted in envelopes clearly marked on the outside of the envelopes as **“APPLICATION FOR THE POST OF ASSISTANT TEACHER IN History & Hindi.”**
3. Applications are to be submitted in plain paper along with CV, one passport size photo, self-attested copies of mark sheets, certificates, testimonials, experience certificates, publications etc.
 - a. References from relevant institutions as proof of teaching/work experience should also be included. Mere claims with no evidence will not be entertained.
 - b. Photocopies of certificates of participation in seminars, workshops, conferences and trainings should also be attached if the candidates have them. Mere claims with no evidence will not be entertained.
4. Persons employed in Government / Semi-government organizations / Autonomous bodies should submit their application through proper channel. In case of candidates applying directly “No Objection Certificate” from their present employer must be produced at the time of the interview.

5. Mere eligibility will not vest any right on any candidate for being called for interview / in any other form of the selection process. Only the shortlisted candidates will be called for interview. The decision of the School in all matters will be final.
6. No correspondence from the candidates will be entertained in connection with the process of selection. Canvassing in any form will entail disqualification of Candidature.
7. Incomplete applications, applications without self-attested copies of certificates, mark sheets, testimonials, experience certificates, publications etc. or applications received after the due date will be summarily rejected.
8. Applicants/Candidates who are delivering their applications by hand are advised to submit their applications personally and to clarify their doubts at the time of submission of applications. In case of misinformation received by the applicants through representatives, the school will not be responsible in any way.
9. Applicants/Candidates submitting their applications by snail mail can contact the office of the School office- phone number- 3652796275.
10. No TA/DA will be provided to shortlisted applicants/candidates for appearing at the interview.

Last date of submission of Application: 22 January, 2021